405 Temple Road

Farmington, ME 04938

December 8, 2013

Mrs. Monique Poulin, Principle

Mt. Blue High School

129 Seamon Rd.

Farmington, ME 04938

Dear Mrs. Poulin,

I am writing to apply for the mathematics teaching position which was advertised on SchoolSpring.com. I have received my B.A. in mathematics in 2006 from University of Maine at Farmington (UMF). I have completed Finger Printing and Criminal Background Check, and I also have sufficiently passed Praxis I and II exams. Upon my completion of sixteen weeks of student teaching in spring 2014, I will receive my B.S. in Secondary/Middle Education from UMF. I will also be eligible for Maine State Teacher Certification for both middle level and secondary level, which is fifth grade through twelfth grade.

As you can see from my enclosed resume, I have worked closely with children of all ages at different settings. Other than the practicum and student teaching experience, I have been substituting in Mt. Blue Middle School. I also have been tutoring middle school student in reading, math, and social studies. As a mother of two young children who are enrolled in RSU 9, I have had the opportunities to work with elementary students as a parent volunteer. Furthermore, since I grew up in Beijing, China, I am fluent in Mandarin Chinese. I have had the pleasure to introduce Chinese language and culture to Thai students between 2006 and 2007. Aside from my strong math background knowledge, I also believe in the importance of making learning math relevant to students. I would love to pass on my passion for learning, math, diversity and challenge to students through my teaching.

*Should talk more about my teaching experience (practicum/student teaching) be specific to the school I’m applying.*

I look forward to discussing my qualification and skills with you in an interview. Please find enclosed my resume, philosophy of education, transcript, scores of Praxis I and II, and three letters of recommendation. If you have any questions about my application, please feel welcome to contact me at 207-778-6139 or via email at [meng.hardy@maine.edu](mailto:meng.hardy@maine.edu). Thank you for considering my interest in serving the students and parents in Mt. Blue High School and RSU 9.

Cordially,

Meng Hardy

Enclosures